



Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
October 21st, 2013

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on the 21st day of October, 2013 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioners Ronald Wertz and Paul Nichols and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News. Board agendas are posted on the County's website www.hitchcockcounty.ne.gov. Notice of the meeting and availability of the agenda were given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Chair McDonald called the meeting to order at 9:00 a.m. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent calendar consisting of the following items: 1. Approval of October 21st, 2013 agenda; 2. Approval of the October 7th, 2013 meeting minutes. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald and Nichols. Motion carried.

Member Nichols moved to approve the following claims. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald and Nichols. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$ 37,615.75
AFLAC, suppl. ins. -----	\$ 806.96
Ameritas Life Ins., vision ins. -----	\$ 218.08
AS Central Services, data process. -----	\$ 245.75
BC & BS, health ins. -----	\$ 28,110.21
Capital Business Systems, printer lease -----	\$ 28.00
Tonya Carlson, blood draw -----	\$ 75.00
Chase Co. Court, transcript -----	\$ 3.00
Clerk of the Dist., Ct., adv. costs -----	\$ 35.00
Colonial Life & Accident, suppl. ins. -----	\$ 617.47
Community Hospital, blood tests -----	\$ 142.00
D&L Pest Control, service -----	\$ 45.00
Eakes Office Products, supply -----	\$ 56.18
Employee Data Forms, same -----	\$ 23.46
Farmers State Bank, FICA/OAIS/Fed. -----	\$ 11,648.38
Frontier Co. Court, transcripts -----	\$ 8.50
Stanley C. Goodwin, ct. appt. atty. -----	\$ 125.00
Green Law Offices, same -----	\$ 30.00
Hampton Inn, lodging -----	\$ 161.90
Holiday Inn – Kearney, same -----	\$ 469.75



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Valerie Loghry, clerical -----	\$ 60.00
Madison National Life, life ins. -----	\$ 93.10
Scott McDonald, mileage -----	\$ 214.14
Mid-American Benefits, admin. fees -----	\$ 165.00
Midtown Holiday Inn, lodging -----	\$ 146.00
NACo, dues -----	\$ 450.00
NE Co. Court Assn., same -----	\$ 25.00
NE Dept. Rev., state tax -----	\$ 1,345.08
New York Life, life ins. -----	\$ 75.00
Quality Urgent Care, inmate care -----	\$ 199.00
Red Willow Co. Court, transcripts -----	\$ 4.00
Redfield & Co., supply -----	\$ 59.68
Retirement Plans Division Ameritas, retirement -----	\$ 6,233.93
Scoop Media, publications -----	\$ 10.52
T&J Repair, repair/service -----	\$ 175.00
Trails West Texaco, fuel/supply -----	\$ 152.63
Underground Vaults & Storage, film storage -----	\$ 4.50
Ron Wertz, mileage -----	\$ 180.80

ROAD FUND:

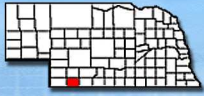
Road Fund Payroll -----	\$ 6,558.03
Agfinity, Inc., repair -----	\$ 434.09
AFLAC, suppl. ins. -----	\$ 722.27
Ameritas Life Ins., vision ins. -----	\$ 41.76
BC&BS, health ins. -----	\$ 7,836.16
Colonial Life & Accident, suppl. ins. -----	\$ 36.32
Phillip Dixon, hwy. supt. contract/bridge inspections -----	\$ 1,925.00
Employee Data Forms, supply -----	\$ 3.24
Farmers State Bank, FICA/OASI/Fed. -----	\$ 1,666.82
Karen Keller, reimb. supply -----	\$ 8.43
Lakeside Sand & Gravel, gravel -----	\$ 4,253.57
Madison National Life, life ins. -----	\$ 29.40
Mentzer Oil Co., fuel -----	\$ 5,030.79
Mid American Benefits, admin. fees -----	\$ 45.00
NE Dept. Rev., state tax -----	\$ 135.05
Nebraska Machinery, motor grader purchase/repair -----	\$ 123,977.49
Retirement Plans Division Ameritas, retirement -----	\$ 1,162.36
Southwest Fertilizer, supply -----	\$ 596.44

E-911 PSC FUND:

CenturyLink, service -----	\$ 213.22
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NOXIOUS WEED FUND:

Weed Fund Payroll -----	\$ 793.51
BC & BS, health ins. -----	\$ 687.58
Employee Data Forms, supply -----	\$.55
Farmers State Bank, FICA/OASI/Fed. -----	\$ 213.57
Madison National Life, life ins. -----	\$ 4.90
Mid-American Benefits, admin. fee -----	\$ 7.50



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NE Dept. Rev., state tax -----	\$	19.79
Retirement Plans Division Ameritas, retirement -----	\$	126.09
Trails West Texaco, fuel -----	\$	223.79

911 EMERGENCY SERVICES FUND:

CenturyLink, service -----	\$	67.33
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Member McDonald moved to approve the claim of RW Welding in the amount of \$320.00 for repair in the Road Fund. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Nichols and McDonald. Member Wertz abstained. Motion carried.

Custodian Keller met with the board and advised as to electrical issues regarding the sidewalk/parking lot project.

Member McDonald offered Resolution #13-17 and moved for its' adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 13-17

WHEREAS, the County of Hitchcock is the owner and holder of five (5) certificates of Tax Sale, to wit: #25-10, #29-10, #32-10, #40-10 and #42-10, on parcels of real estate, issued to the County of Hitchcock for all delinquent regular taxes thereof, and which, having been regularly advertised and offered for sale at tax sale and remaining unsold for want of bidders, was sold to the County of Hitchcock and a Certificate of Tax Sale issued thereon under provisions of *NEBRASKA REVISED STATUTES, §77-1809*; and

WHEREAS, time for redemption has elapsed since the issuance of such respective certificate of tax sale and by reason thereof the right of redemption of the owner or claimant of such respective tract has expired;

NOW, THEREFORE, BE IT RESOLVED that the Hitchcock County Attorney be, and he is hereby directed as promptly under the circumstances as it is reasonably possible to do, to institute action to foreclose the lien on all taxes delinquent, whether regular or special, on all real estate within Hitchcock County, Nebraska, which, having been heretofore advertised and offered for sale and remaining unsold for want of bidders were sold to the County of Hitchcock, and Certificates of Tax Sale issued thereon.

PASSED AND APPROVED this 21st day of October, 2013.

Voting for the motion: McDonald, Wertz, Nichols

Voting against the motion: None

Abstaining: None

Absent: None



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BOARD OF COUNTY COMMISSIONERS OF
HITCHCOCK COUNTY, NEBRASKA

Scott McDonald, Chair

ATTEST:

Margaret M. Pollmann, County Clerk

SEAL

Member Nichols offered Resolution #13-18 and moved for its' adoption. Member Wertz seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 13-18

BE IT RESOLVED by the County Board of Commissioners, Hitchcock County, Nebraska, that for the purpose of transferring money from the General Fund to the County Road Fund per the supporting schedule of transfers budgeted found in the County Budget, that the board directs the County Treasurer to transfer any Road Fund monies collected from the 2013 levy, which is a designated portion of the General levy for 2013, and that this transfer would occur by the Treasurer after each months collections have been calculated.

The designated portion from the 2013 County levy for the Road Fund is .120964 and the General Fund is .212835.

The County Board believes that this is the most accurate way to keep track of Road Fund and General Fund revenues.

Passed and approved this 21st day of October, 2013.

Scott McDonald, Chair

ATTEST:

Margaret M. Pollmann, County Clerk

SEAL

Voting for the motion: McDonald, Wertz, Nichols

Voting against the motion: None

Abstaining: None

Total General and Road Fund Tax Request = \$1,961,462.00

Tax request **Road** \$710,806 ÷ \$1,961,462 = .362386

Tax request **General** \$1,250,656 ÷ \$1,961,462 = .637614

Total = 1.000000



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Tax Request Road: $\$710,806 \div \text{Valuation } \$587,617,986 = \text{Road Fund Levy } .120964$
Tax Request General: $\$1,250,656 \div \text{Valuation } \$587,617,986 = \text{General Fund Levy } .212835$
Total Road and Weed Fund Levy as set by BOE .333799

Clerk Pollmann advised that Hermann Jones Funeral Chapel accepted the proposed \$1,800 pauper burial fee.

Highway Superintendent Phillip Dixon presented the Annual Road & Streets Financial Report and chair executed the same. Discussion was held on Responsible Charge (RC) person duties for federal aid projects and the possibility of Mr. Dixon becoming certified for the same at least on a temporary basis. Currently the county has two federal aid bridge projects in the works and not only are said projects being held up by the lack of a RC person but by required environmental studies which cannot be done until spring.

Attorney Garner joined the meeting and further discussion was held on the RC person. It was the consensus of the board that attorney Garner send a letter to West Central Nebraska Development District (WCNDD) requesting that they perform the RC duties pursuant to inter-local agreements previously entered into between Hitchcock County and WCNDD for RC services.

Agenda Action Item #2 was taken up. Board was in receipt of two quotes. Farmers Cooperative Grain and Supply: \$.05 a gallon discount off the market price on day of delivery for each load and Southwest Fertilizer, Inc. \$1.49 per gallon pay as you go. Discussion held on said quotes.

Motion by McDonald to accept the quote of Farmers Cooperative Grain and Supply for \$.05 a gallon discount off the market price on day of delivery for each load. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Nichols and Wertz. Motion carried.

Board was in receipt of a Certificate of Liability Insurance for B&H Paving, Inc.

Custodian Keller advised as to a NIRMA assist program for courthouse security cameras.

Attorney Garner advised as to agreement between Wellness Partners, LLC and Hitchcock County.

Member McDonald moved to direct Chair to execute the Wellness Partners Voluntary Wellness Program agreement by and between Wellness Partners, LLC and Hitchcock County. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Nichols, McDonald, and Wertz. Motion carried.

Board reviewed the 2015-2018 salary recommendations for county officials prepared by the Nebraska Association of County Officials.

The Treasurer was in receipt of \$3,483.00 from NIRMA for 2013 dividends, \$1,741.50 to Road Fund and \$1,741.50 to General Fund; \$1.00 from Vonage Tax Account and \$21.00 from Centurytel Inc. for 911 surcharges, both credited to the 911 Emergency Services Fund; .

Member Nichols moved to recess regular meeting and to enter into Board of Equalization proceeding at 11:55 a.m. this date. Member Wertz seconded the motion and after consideration the following members vote in favor of said motion: Wertz, Nichols and McDonald. Motion carried.



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The regular meeting re-convened at 12:06 p.m. this date.

A draft county personnel policy was reviewed and revised. Member Nichols was excused at 12:45 p.m. Continued review of the draft policy will be held at the November 4th, 2013 meeting

Member McDonald moved to adjourn the meeting at 1:30 p.m. and to meet for the next regular meeting on Monday, November 4th, 2013 at 9:00 a.m. Member Wertz seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, and McDonald. Member Nichols was absent. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk